



Food Safety Questionnaire

Version date: Jan 18,
2023

Version 2

Prepared by: Sara K

Approved by: SQF
Practitioner

Supplier's Detail

Company Name	Vanessa Hill Farms Inc.
Address	1936 Brantford Road 4 Vanessa, Ontario N0E 1V0 Canada
Contact Name	Ian Alexander
Phone	519-446-1191
Email	Vanessahillfarms@gmail.com
Material supplied	Ginseng Root

Questionnaire	Response (✓ / X / N/A)	Comment
No immediate food safety risk is present (e.g., livestock/poultry slaughter activities) when product is produced, handled, packaged, stored, or held under conditions that promote or cause the product to become contaminated.	✓	
No animal/bird/human feces and/or presence/evidence of rodents is observed on food contact surfaces in use, and/or in/on product, ducting handling, packaging, and/or storage of food products.	✓	
Production site and surrounding assessment: To the best knowledge, the field does not occupy ground previously used as landfill or other types of waste disposal.	✓	
Agricultural chemicals are used as per the regulation. The spray equipment has been properly maintained and calibrated. Standard operating procedures have been developed for pesticide application.	✓	
Agriculture chemicals are stored in designated areas and under proper conditions.	✓	
Agricultural water is not a source of contamination. Untreated sewage water is not used.	✓	
The production site and equipment are clean and maintained. The appropriated cleaning methods and materials are used. No potential source of product contamination.	✓	
The equipment condition does not contribute to contamination of product.	✓	
Proper waste management is followed. Areas for garbage, recyclables and compostable must be identified and waste must be stored and disposed of in a manner to minimized contamination.	✓	
The workers are trained in their area of responsibility relevant to good agricultural practices and a record of training is kept, when possible.	✓	
If applicable, products are transported in a clean and sanitary manner and only compatible products are carried in a load to prevent cross contamination.	✓	
A traceability system is in place and mock recalls is conducted annually to verify the effectiveness of the traceability system.	✓	
Only food-grade materials are used in the production of the product.	✓	



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Questionnaire	Response (✓ / X / N/A)	Comment
All products supplied to Chin Tai - Great Mountain are unadulterated, uncontaminated, non-injurious, or otherwise fit for human consumption	✓	
Visitors are informed of an understand visitor polity.	✓	
Pest control program: Visual assessment of interior of building in use: No chewed walls/boxes, no bird nesting, no animals (including pets)/animal tracks and/or pests, no feces.	✓	
Product packaging materials are inspected, cleaned used and stored appropriately.	✓	
All product is held/storage in a manner that prevent contamination of product.	✓	
Food defense risks, including general security, storage/building security, water security, chemical security, and information security, are addressed and a system is in place to reduce or eliminate the identified risks.	✓	
The allergen control program is in place to ensure that cross contamination does not occur.	✓	
Food fraud vulnerability assessment: No incidents of food fraud associated with the products. The products are monitored for adulteration.	✓	
You agree to comply with product specifications as agreed by your company and our purchasing department.	✓	

Completed By Ian Alexander
Completed Date: April 17, 2023

Internal use

Review by: Kathy Rouse

Review date: April 17, 2023

Outcome of assessment


- ☒ Site approved
☐ Site **not** approved
☐ Site approved with conditions

Follow up visit

☐ Yes

Planned date:

☐ No

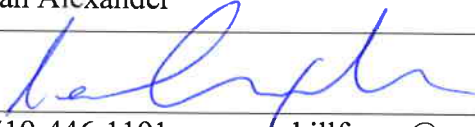
	Letter of Guarantee & Allergen Statement (Supplier)			
	Version date: Aug 9, 2022	Version 2	Prepared by: Sara K	Approved by: SQF Practitioner

Dear Farmer/Supplier

Chin Tai - Great Mountain requires that our farmers/suppliers acknowledge compliance with the following policies and guidelines to maintain food safety standards:

- Suppliers agree to ensure that all products are sold unadulterated, uncontaminated, non-injurious, or otherwise fit for human consumption within the meaning of the Safe food for Canadians Act, the Canada Agricultural Products Act, or the Canadian Food Inspection Agency regulations.
- Suppliers are aware with the limits on how much of a pesticide residue can remain on the products and comply with the maximum residue limits (MRLs) or tolerances for Canada.
- All products are to be manufactured, stored, and transported under conditions which preclude chemical, physical, microbiological and insect contamination.
- All products shall meet the agreed-upon specifications
 - Suitable for intended use/quality and food safety parameters
 - No evidence of contamination or evidence of pests
 - Be able to provide certificate of analysis when requested.
 - No evidence of food fraud incident for the past 5 years
- Supplies are packaged in accordance with good manufacturing and food safety practices under strict sanitary conditions.
- Suppliers have an effective allergen control program to prevent any possibility of cross contamination.
- Suppliers are committed to the implementation of good management practices and good agricultural practices for the safe production of the products supplied to our customers.
- All packaging material supplied shall not been made with or have been exposed to synthetic fungicides, preservatives, or fumigants.

Authorized supplier representative:

Contact name:	Ian Alexander
Contact signature:	
Contact information (email or phone):	519-446-1191 vanessahillfarms@gmail.com
Date:	April 17, 2023



Letter of Guarantee & Allergen Statement (Supplier)

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Product(s) Name: Ginseng Root

Please fill in the following chart for each product. The first column indicates the allergens that may be found in the product, either by addition or by cross contamination. The second column indicates the allergens that are present in other products that are run on the same equipment but at a different time, in your plant. The third column indicates whether any of those ingredients are present in your plant.

Please fill **each square** with a **YES** or **NO** and when applicable the **name of an ingredient**. **Do not leave any empty spaces.**

Components	Present in product	Present in other products manufactured on the same line	Present in the same manufacturing plant
Eggs and its derivatives	No	No	No
Milk and its derivatives	No	No	No
Peanut and its derivatives	No	No	No
Seafood and its derivatives	No	No	No
Sesame seeds and its derivatives	No	No	No
Soy and its derivatives	No	No	No
Sulphites and its derivatives	No	No	No
Tree Nuts and its derivatives	No	No	No
Wheat and its derivatives	No	No	No
Mustard and its derivatives	No	No	No

Do you have effective procedures to avoid cross-contamination of the product with the allergens not present in the product, but present on the same line or in the plant? ☐ YES ☐ NO ☒ N/A

If, for any reason, there are modifications in this product, you are responsible for updating your records, including labels and specifications, and notifying our facility immediately.

Completed by (name): Ian Alexander

Completed date: April 17, 2023

Company Name	Vanessa Hill Farms Inc.
Address	1936 Brantford Road 4 Vanessa, Ontario N0E 1V0 Canada
Contact Name	Ian Alexander
Contact Number	519-446-1191

Product Specification

Product Name	American Ginseng (Panax quinquefolius)
Country of Origin	Canada
Harvest Date	2021
Packaging	Bulk
Colour	Brown
Odour	Very earthy like wood
Taste	Bitter and earthy with a touch of sweetness
Storage Condition	Ambient temperature in a dry, cool place

Completed BY

Name: Ian Alexander

Date: April 17, 2023